

**Board of Finance  
Regular Meeting Minutes  
Tuesday, January 13, 2015**

**1. Call to Order:** Board of Finance Chairman Michael Dougherty called the meeting to order at 7:00pm.

**2. Roll Call:** Michael Dougherty, Ronald Cabana, Fred Chmura, David Hosmer, David Fortin, David Richardson, Glen Lessig and George McCoy were present. Absent: Mark Shamber.

Others: Treasurer Donna Stefanik, Michael Bernardi, Cliff Davis, Ernie St. Jean, Chandler Paquette, Clerk Christine French and WINY reporter.

**3. Seat Alternate if Necessary:** None needed for this evening's meeting.

**4. Approve Minutes from the December 9, 2014 Regular Meeting & January 6, 2015 Special Meeting:** George McCoy, seconded by Fred Chmura, motioned to accept the December 9, 2014 Regular meeting minutes.

David Richardson stated that under the Auditor's Report the State Statute that he referenced is **10-222** not **10-22**.

David Fortin pointed out that in first sentence in paragraph 3, item 5 of the agenda **school's** should be **school**, and **roof** should be **roofs**.

David Fortin also asked Treasurer Donna Stefanik if she had received any sample policies from the auditors in regards to a Fund Balance Policy. Ms. Stefanik said she had not, but that she had gotten some from other towns.

Motion to accept the December 9, 2014 Regular Meeting Minutes as amended passed unanimously.

George McCoy, seconded by Glen Lessig motioned to accept the minutes from the January 6, 2015 Special Meeting.

The last sentence in paragraph 4, under item 2, David Fortin would like to read "There are no large increases that the Selectman **anticipate** in the budget at this point".

Motion to accept the minutes of the January 6, 2015 Special Meeting as amended passed unanimously.

**5. Amendment for the April 22, 2014 Regular Meeting item 3:** Chairman Michael Dougherty informed the Board of Finance members that in making a motion to approve the budget, the dollar figure needs to be in the motion. The amended motion should read as follows "Motion to approve the proposed budget of the Town of Woodstock for the fiscal year ending June 30, 2015 in the amount of **\$21,844,980** and to appropriate said sum to meet the recommended expenditures".

David Hosmer, seconded by George McCoy moved to accept corrected motion as presented. **Motion passed unanimously.**

Mr. Dougherty also pointed out that the motion to accept the capital improvement plan from the April 22, 2014 meeting must also be amended. It needs to read "Motion to approve a Capital Improvement plan for the Town of Woodstock for a five year period ending fiscal year 2018-2019."

George McCoy, seconded by Glen Lessig, moved to accept the motion as amended. **Motion passed unanimously.**

David Fortin reminded the members of a discussion held in April in regards to forming a subcommittee to study the feasibility of the Town of Woodstock taking over the maintenance of the schools from the Board of Education. George McCoy explained that after the April meeting David Hosmer informed him that this idea was not possible. David Fortin suggested that this subcommittee officially be dissolved.

George McCoy, seconded by Glen Lessig made a motion to dissolve the subcommittee. **Motion passed unanimously.**

**6. Consider the Non-Lapsing Expenditures:** Board of Education Chairman Michael Bernardi and Board of Education member Clifford Davis briefly went over the list of items that the Board of Education would like to fund with money from the Board of Education's Non-lapsing account. Some of these items will be reimbursed with a security grant from the State of Connecticut.

David Richardson questioned the \$26,645.00 figure for replacing the water pumps at the Woodstock Middle School. Mr. Bernardi explained that this was just an estimate, and that it was very likely that this project could be done for less.

George McCoy, seconded by Glen Lessig, motioned to accept the Board of Education's Non-lapsing account expenditures request. **Motion passed unanimously.**

**7. Consider Subcommittee Recommendation:** George McCoy, chair of the subcommittee reported to the Board of Finance that the subcommittee voted unanimously to move forward only on the school roofs replacement portion of the project at this time. The subcommittee would like the Board of Finance to direct the Board of Selectmen and the WPS Facility Upgrade Committee to obtain bids for this project as soon as possible.

George McCoy, seconded by Glen Lessig motioned to accept the subcommittee's report and recommendation as presented. **Motion passed unanimously.**

**8. Consider Additional Appropriation for the WPS Facility Upgrade Committee to obtain bids for both Schools:** Treasurer Donna Stefanik explained to the Board of Finance that no additional appropriations could be allocated to this project until it has been approved by the voters at Referendum. She also explained the time line that needs to be followed for bond counsel.

After lengthy discussion David Richardson suggested that two members of the Board of Finance meet with members of the WPS Facility Upgrade Committee and Donna Stefanik and get this list finalized by the regularly scheduled February meeting. Glen Lessig suggested that David Richardson and George McCoy represent the Board of Finance in this capacity. Both agreed to do this.

Michael Bernardi suggested that Karen Munroe the business manager for the Board of Education should be more involved in this process. She has worked on projects like this before, and she will be applying

for this grant for the Board of Education. Board of Finance members agreed that Ms. Munroe's knowledge would be useful.

Chandler Paquette offered to contact Silver/Petrucelli for updated figures on replacing the school roofs.

**9. New Business:** None.

**10. Citizens Participation:** Ernie St. Jean thinks that voters will support replacing the roofs at the Referendum.

Cliff Davis believes that this project is the Board of Education's duty to promote to the Town's people.

**11. Correspondence & Announcements:** Michael Dougherty announced that the next Regular Board of Finance meeting will be on February 10, 2015, at 7:00pm.

George McCoy thanked Treasurer Donna Stefanik for all of the work she does to support the Board of Finance. David Hosmer and Chandler Paquette agreed with him.

**12. Adjournment:** George McCoy seconded by Glen Lessig motioned to adjourn at 8:10pm. **Motion passed unanimously.**

Respectfully submitted,  
Christine G. French  
Clerk